

Teamwork | Commitment | Growth | Innovation | Knowledge | **IT INITIATIVES**

Employment Offering – Project Designer/Manager

### **What you can expect about us |**

A unique firm.

IT Initiatives is a proven leader in the field of strategic technology planning and consulting. Our firm specializes in providing organizations, specifically in the healthcare, academic and religious marketplaces with advanced low-voltage system design. Recognized in the tri-state area and beyond as one of the only professional services organizations with our unique abilities, IT Initiatives provides clients with a single resource for virtually any professional service need for technology architecture, development, forecasting and implementation. Our range of consulting services include:

[ Audio/visual consulting – systems, conference rooms, large venue, worship spaces, video conferencing]

[Physical security consulting – access control, video surveillance, intrusion detection]

[Telecommunications – IP telephone systems, structured cabling and telephony]

[Network infrastructure – core, distribution, data center, wireless, security]

### **What we expect from you |**

Knowledge, commitment and capability.

As a project engineer/manager, designing and managing professional services projects are primary goals. Roles will include:

Understanding and documenting client needs, goals and objectives

Assist in system design of audio/visual, physical security, telecommunications and network infrastructure

Assist sales in the preparation of professional proposals for prospective clients

Design, maintain and monitor project plans and gantt charts

Develop specifications, project bidding documents and materials

Ensure compliance to engineering standards, codes, regulatory requirements and specifications

Attend job site meetings, direct contractors and provide project management reports

In addition, the ability to communicate highly technical subjects to technologically limited parties is imperative.

## **What you will need to succeed |**

Qualifying candidates should possess the following qualifications:

- Minimum Bachelor's degree in Architecture, Electrical Engineering, Computer Engineering, Information Technology or equivalent engineering degree
- 2 or more years in system engineering or architecture
- Basic knowledge of construction management (preferred)
- Outstanding writing and documentation skills
- Business communication skills
- Microsoft Project and Visio or CAD (preferred) knowledge
- PMP or related certification (preferred)
- Valid driver's license and ability to travel (local and limited long distance)

## **How you will benefit and build |**

IT Initiatives offers a competitive base salary commensurate on experience as well as generous, performance based bonuses. In addition, paid vacation time, 401K and company-paid healthcare are provided. This, in combination with our professional work environment and team-centric business philosophy make for an outstanding work experience. In addition, our organization's extreme growth potential and solid history lend for personal progression and career intensification.

Come grow with us.